



# *Code of Conduct*

We aren't just shaping women and girls, we are raising queens and we want to celebrate your brilliance and excellence. We are here to help you navigate and open a window of possibilities.

Through field trips, scholarships, mentorship and resources - you can be assured we have your back. But blessings have requirements.

The following document lists our expectations and some guidelines to help you get the most out of the program.



# Code of Conduct

## Attendance

Depending on the program you've chosen, you are required to attend bi/weekly Skype calls with your assigned mentor. Tardiness is not tolerated. If you will be late, it is expected that you call or text your mentor in a timely fashion. If you need to reschedule, please send an email with new times and dates that accommodate your schedule. Two missed sessions without a call, text or email will result in dismissal.

## Homework

Assignments are provided weekly based on the lesson taught during your current session. It is advised that you complete each task to the best of your ability and we encourage you to raise your hand if you require additional assistance. There is no such thing as a dumb question. Please submit your assignments at least two days before your next scheduled session to give your mentor time to assess and correct your work.

A two-day window is necessary to allow your mentor enough time to generate feedback and create a bomb lesson for the next meeting. However, we understand that life happens. Emotions run wild. Hearts break. So if you have had a rough week and did not get to your homework, we will totally understand. In special cases, please email your mentor explaining your circumstance and she will give you a pass for the current week.



# Code of Conduct

## Online Presence

New Girl On The Block is a sisterhood. We represent each other. Please conduct your online and offline presence in a clean, polished and professional fashion at all times. You are rockin' with the best. We ask that you showcase this. Leave an impressive digital footprint.

No exceptions. Keep it cute, or you will get the boot.

## Your financial Investment

If you are on a monthly payment plan, your installments are due on the 15th. Prior to starting your term, you will establish a specific payment method with your mentor. We accept both credit and debit. Your PayPal or e-money transfer is to be made no later than 12:00pm EST. Please note that we charge a \$10 dollar late fee for every day your payment is past due.

## Alumni

Once your term is completed, at that time, you may choose one of three options. You may renew, upgrade or gracefully exit the program because you've met your goals and feel comfortable enough to let go of our hands. But we have a rule; once a New Girl, always a New Girl. We will keep you on our mailing list for company news, resources, meet-ups and greater opportunities.



# Code of Conduct

As a part of your succession plan, alumni students will be granted one-free monthly check-in call with their mentor for up to one year.

## Privacy Concerns

Your privacy is important to us. All matters discussed during your term at New Girl On The Block will not be mentioned outside of the mentor-mentee relationship. The only exception is if we feel your life is in danger.

## OUR PROMISES TO YOU

### We will teach you what we know.

Nisha Moodley says it best, "Masters learn from masters." Our intention is to educate, entertain and inspire. We have a successful track-record helping women in transition and are committed to providing you with the necessary tools and resources to execute your dreams.

# NEWGIRL ON THE BLOCK

## Code of Conduct

### **We will always keep it real.**

Honesty is the best policy. We are not afraid to unveil our vulnerable side and share our past struggles because we understand that right now, this very moment, you are going through a transition of your own. We believe you can bounce back from every setback.

### **We will teach you the techniques.**

We will mentor you every step of the way. But what we won't do is baby you. We take a very straight forward approach and will call you out when necessary. Sometimes, tough love is necessary.

### **We will think differently than you.**

What good is a mentorship if your mentor teaches you information you already know. We don't just think outside the box, we think as if there is no box! A good mentor will challenge your beliefs and push you to your limits.

### **We will pump you with energy and creativity.**

We believe in a mentor-protégé relationship, nothing forced. Our teaching methods are different than most educational experiences. We are fun and aim to create an environment where learning is made easy.

**NEWGIRL**  
**ONTHEBLOCK**

# *Code of Conduct*

Name:

Initial:

Date:

By signing this document, you understand the terms and promises stated above and agree to honor and accept the conditions outlined by the New Girl On The Block staff.

NEW GIRL ON THE BLOCK ENTERPRISES  
WWW. NEWGIRLONTHEBLOCK.COM  
WORLDWIDE